



Full-Time Parks & Recreation Maintenance Job Description

Notice: *This classification is a “safety sensitive” position as defined by the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and Oklahoma Medical Marijuana laws. As a “safety sensitive” classification, you will be subject to drug and alcohol testing, including random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a medical marijuana license will not excuse you from the testing process, or the consequences of testing positive for marijuana.*

General Summary:

This is a non-supervisory position engaged in construction, repair, or maintenance of City parks and facilities. Employee will perform a variety of semi-skilled and skilled tasks in construction, maintenance and/or repair to care for City parks and facilities.

Examples of Work:

1. Operate mowers, tractors, trencher, vehicles, and equipment;
2. Utilize a variety of hand and power tools in park landscape maintenance work;
3. Assist in routine maintenance of such equipment;
4. Climb and trim trees;
5. Operate a weed eater, mower, and loader or other equipment as necessary;
6. Prepare and maintain athletic fields and related facilities;
7. Clean restrooms and pick up litter around parks and medians;
8. Perform a variety of duties in the maintenance and repair of the City's irrigation system;
9. Water, mow, weed trim, renovate and fertilize lawns;
10. Prune trees and shrubs; plant trees, flowers, and shrubs; rake leaves and clean walks, fields, courts and other facilities;
11. Apply herbicides, fungicides, and pesticides safely;
12. Maintain records of fertilizers and chemicals used;
13. May assist in other sections of the department as necessary; and
14. Perform other such duties as may be assigned.

Knowledge, Skills, Abilities:

1. Knowledge of uses and purposes of general construction tools and equipment; safe work practices.
2. Ability to perform unskilled and semi-skilled tasks in a variety of construction and maintenance activities;
3. Perform heavy manual labor; learn to operate a variety of construction and maintenance equipment;
4. Understand and carry out oral and written directions;
5. Establish and maintain effective working relationships with those contacted in the course of work.
6. Ability to work outdoors in various weather conditions
7. Physical ability to perform manual labor including lifting up to 50 pounds, bending, stooping, twisting, and standing for extended periods

Qualifications:

Must possess a valid Driver's License and pass a drug screen