



Mechanic Job Description

Job Summary- Under general supervision, performs technical duties in the regular maintenance of City vehicles and equipment.

Notice: This classification is a "safety sensitive" position as defined by the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and Oklahoma Medical Marijuana laws. As a "safety sensitive" classification, you will be subject to drug and alcohol testing, including random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a medical marijuana license will not excuse you from the testing process, or the consequences of testing positive for marijuana.

SKILL REQUIREMENTS

- Knowledge of automotive operation and repair principles, methodologies and techniques.
- Skill in applying knowledge of automotive operation and repair principles, methodologies and techniques to work performed.
- Skill in diagnosing major and minor malfunctions of gasoline and diesel automotive equipment.
- Skill in effectively relaying technical information to others, using tact and diplomacy.
- Skill in maintaining accurate records.
- Ability to assume responsibility for work performed and decisions made.
- Knowledge of and skill in performing tasks of Mechanic.
- Skill in providing employees with verbal instructions and physical demonstration of automotive repairs and maintenance.
- Skill in reading and interpreting technical sketches, diagrams and instructions.
- Possession of a valid Class "A" Commercial Driver License preferred

PHYSICAL REQUIREMENTS

- Strength enough to lift, push, pull or carry objects weighing 50 pounds such as machinery, parts, power tools, etc. up to 100 pounds
- Stamina enough to exert oneself physically throughout the working day.
- Flexibility enough to bend, twist, and reach out to reach automotive ports and equipment when performing repair tasks.
- Mobility enough to continuously move oneself from place to place.
- Extreme arm-hand steadiness, manual and finger dexterity enough to use manual and power tools in the repair and maintenance of automotive parts and equipment.

- Near vision enough to read manuals, schematics, labels on parts boxes, etc., and to work on small parts and wires.
- Visual color discrimination enough to accurately match color-coded wires, etc.
- Ability to determine location of sound such as engine block, transmission, carburetor, etc.
- Ability to discriminate among environmental sounds such as tappets pinging in a car, etc.

WORKING CONDITIONS

- Inside and outside exposed to heat, cold, humidity, and rain.
- Will work from ladders, platforms, or other equipment from 4 to 12 feet above floor or ground level.
- Will work in confined or cramped positions and be required to assume awkward or strained positions.
- Will work near moving machinery and power tools.
- Exposed to intermittent or continued loud and insistent noises caused by machinery and other workers. Frequent exposure to noxious odors such as garbage truck, tank cleaning trucks, sewage line cleaning trucks, etc.